

Josef Čížek

Dear Mr. Kalina,

I would like to apply for the position of an IT Supervision Operator advertised on www.jobs.cz.

Although I have gained my work experience mainly in a different field, I have always been very interested in IT and dedicated a lot of time to improving my IT skills. I have built and administrated various LAN networks, acquired a lot of knowledge through self-study (MS Windows Server, networks) and I have tested it within my home network. After several years working in the field of maintenance and repairs of agricultural machinery I have decided to make a career change and to focus on IT. Within the last six months I completed a MS Windows Server retraining course. Moreover, I finished a Linux/Unix system programming training successfully. Now I am looking for a new job in this area.

I am particularly interested in this position since it offers me the opportunity to use and enhance my technical knowledge and skills. I am experienced, prepared to learn new things, able to solve problems independently and work in a team. I am open to new ideas and opinions.

Within my last employment I took an intensive English course for beginners. I am able to understand English texts with IT terminology.

Thank you for taking the time to consider my application. I am looking forward to meeting you in person soon.

Please find my CV attached.

Yours sincerely,

Josef Čížek